

Research Data Publication on mediaTUM Request Form

The TUM University Library offers you a free of charge data publication service. Your research data can be made publicly available on mediaTUM, the institutional repository of the Technical University of Munich.

With this form you provide us with information necessary to publish your data on mediaTUM. Please create meta-data and descriptions as detailed as possible since rich metadata will make your research data collection discover-able, citable, reusable and accessible in the long term. All of this will increase the visibility and traceability of your research and improve your reputation and impact.

For further information please visit the TUM Research Service Centre's [website on archiving and publishing of research data](#). Also note that the [TUM's Acceptable Use Policy for Information Technology Resources](#) applies.

<i>Required fields are marked with *</i>	How to complete the form
Authors*	Please provide researchers involved in the data production. <i>Format: Last Name, First Name</i>
Corresponding Author*	Provide a contact person who is permanently responsible for the dataset. <i>Format: Last Name, First Name; email address; TUM ID (if applicable)</i>
Author Affiliation <input type="checkbox"/> TUM Others:	If the authors are TUM members, check the box "TUM"; otherwise please use the free text field to list their affiliations.
TUM ID	Provide us your TUM ID in order to give you authorisation to upload and edit the dataset. <i>Format: xx11yyy</i>
Title of the Dataset*	Choose a heading or caption that sufficiently describes your dataset.
Description	Create a detailed description of the dataset to make it comprehensible for others.
Chair Affiliation	Specify to which chair your dataset should be assigned in the menu structure of mediaTUM. (e.g. TUMAF27).

<p>Subject Areas*</p> <p><input type="checkbox"/> ALL General</p> <p><input type="checkbox"/> ARC Architecture</p> <p><input type="checkbox"/> BAU Civil Engineering; Surveying</p> <p><input type="checkbox"/> BER Mining</p> <p><input type="checkbox"/> BIO Biology</p> <p><input type="checkbox"/> BRA Brewing</p> <p><input type="checkbox"/> CHE Chemistry</p> <p><input type="checkbox"/> CIT Chemical Engineering, Technical Chemistry, Biotechnology</p> <p><input type="checkbox"/> DAT Computer Science; Information Technology</p> <p><input type="checkbox"/> EDU Educational Sciences</p> <p><input type="checkbox"/> ELT Electrical Engineering</p> <p><input type="checkbox"/> ERG Energy Technology; Energy Economics</p> <p><input type="checkbox"/> FEI Precision Engineering, Technical Optics, Film and Photographic Technology</p> <p><input type="checkbox"/> FER Production Engineering</p> <p><input type="checkbox"/> FOR Forestry Science</p> <p><input type="checkbox"/> GEO Geosciences</p> <p><input type="checkbox"/> GES History</p> <p><input type="checkbox"/> HUE Metallurgy</p> <p><input type="checkbox"/> IND Industries; Crafts; Trades</p> <p><input type="checkbox"/> INF Information Science; Library, Documentation, Archive and Museum Sciences</p> <p><input type="checkbox"/> JUR Jurisprudence</p> <p><input type="checkbox"/> KOM Communications</p> <p><input type="checkbox"/> KUN Art</p> <p><input type="checkbox"/> LAN Agricultural Science</p>	<p><input type="checkbox"/> LEB Food Technology; Food Economics</p> <p><input type="checkbox"/> LIN Linguistics</p> <p><input type="checkbox"/> LIT Literary Studies</p> <p><input type="checkbox"/> MAS Mechanical Engineering</p> <p><input type="checkbox"/> MAT Mathematics</p> <p><input type="checkbox"/> MED Medicine</p> <p><input type="checkbox"/> MSR Metrology, Control Engineering, Automation</p> <p><input type="checkbox"/> MTA Engineering Mechanics, Engineering Thermodynamics, Engineering Acoustics</p> <p><input type="checkbox"/> NAT Natural Sciences in General</p> <p><input type="checkbox"/> NUC Nuclear Technology, Nuclear Energy</p> <p><input type="checkbox"/> OEK Ecotrophology; Nutrition Science</p> <p><input type="checkbox"/> PHI Philosophy</p> <p><input type="checkbox"/> PHY Physics</p> <p><input type="checkbox"/> POL Political Science</p> <p><input type="checkbox"/> REL Science of Religion, Theology</p> <p><input type="checkbox"/> PSY Psychology</p> <p><input type="checkbox"/> RPL Regional Planning; Town and Country Planning</p> <p><input type="checkbox"/> SOZ Sociology</p> <p><input type="checkbox"/> SPO Sports</p> <p><input type="checkbox"/> TEC Engineering Sciences in General</p> <p><input type="checkbox"/> UMW Environmental Sciences</p> <p><input type="checkbox"/> VER Vehicle Engineering</p> <p><input type="checkbox"/> VET Veterinary Medicine</p> <p><input type="checkbox"/> WEH Military Technology</p> <p><input type="checkbox"/> WER Material Sciences</p> <p><input type="checkbox"/> WIR Economics</p> <p><input type="checkbox"/> WIS Theory of Knowledge</p>	<p>Select one or more subject areas based on the TUM Classification System.</p>
<p>Additional Subject Areas</p>		<p>If necessary, enter further subject areas exceeding the select options above.</p>
<p>Keywords</p>		<p>Provide several keywords for your dataset, which will be included in the mediaTUM search index. Choose keywords in the common language of your scientific community. <i>Format: Keyword; Keyword</i></p>
<p>Resource Types*</p> <p><input type="checkbox"/> Experiments or observations</p> <p><input type="checkbox"/> Simulations</p> <p><input type="checkbox"/> Image of objects</p> <p><input type="checkbox"/> Surveys or interviews</p> <p><input type="checkbox"/> Statistics or reference data</p> <p><input type="checkbox"/> Log files or usage data</p> <p><input type="checkbox"/> Text documents</p>		<p>Check one or more boxes to describe the origin of your data.</p>
<p>Additional Resource Types</p>		<p>If necessary, enter further resource types exceeding the select options above.</p>
<p>Data Types*</p> <p><input type="checkbox"/> Sound</p> <p><input type="checkbox"/> Images</p> <p><input type="checkbox"/> Databases</p> <p><input type="checkbox"/> Software or applications</p> <p><input type="checkbox"/> Tables</p> <p><input type="checkbox"/> Texts</p> <p><input type="checkbox"/> Audiovisual collections</p> <p><input type="checkbox"/> Models</p>		<p>Check one or more boxes to describe what kind of data you intend to upload.</p>
<p>Additional Data Types</p>		<p>If necessary, enter further data types exceeding the select options above.</p>
<p>Language</p> <p><input type="checkbox"/> German</p> <p><input type="checkbox"/> English</p> <p><input type="checkbox"/> Other:</p>		<p>Specify the primary language used in the dataset.</p>

Method of Data Assessment	Provide a detailed description of the tools and infrastructure which were used to create and process the data. Also describe the context in which the data was generated.
Time of Production	Indicate the end date of the data production. <i>Format: dd.mm.yyyy</i>
Data Volume	Specify the necessary storage space, e.g. 2000 MB. <i>Format: Number + Unit</i>
Number of Files	Estimate the number of individual files which you intend to upload.
Links	Provide URLs to related material, e.g. the DOI of the article published on the basis of this dataset.
DOI <input type="checkbox"/> requested <input type="checkbox"/> not necessary	As soon as a Digital Object Identifier (DOI) is registered, the dataset must not be changed any more.
Data Updates <input type="checkbox"/> expected <input type="checkbox"/> not expected	Do you anticipate changes to the dataset after completion of the publication process?
Horizon Project ID	In case of a EU Horizon Project, please provide the funding number.
Embargo Period	In case of a temporary publication block, please inform us and discuss further details with us.
Publication Deadline	In case of deadlines, e.g. for the submission of a paper, please inform us about your schedule and the latest possible publication date.
Licence	Assign a licence under which your dataset should be published in order to clarify the conditions for reuse. We recommend CC BY 4.0. See also our Guidance for the Publication of Scientific Data .
Peer Review Login <input type="checkbox"/> requested <input type="checkbox"/> not necessary	If desired, we can provide anonymous login options for peer reviewers prior to publication.
Declaration <input type="checkbox"/> I declare that the publication of this dataset does not interfere with intellectual property rights, data privacy laws, personal rights of others or with agreements on research co-operations.	For legal reasons, we need this rights declaration in order to publish your dataset. In case of doubt, do not hesitate to ask us.
Comments	Let us know if you need further support or if you have any questions.